



Kingdom of Lesotho

Ministry of Finance and Development Planning
Project Management Unit
4th Floor, MGC Office Park, Corner Pope John Paul II and
Mpilo Boulevard, P.O. Box 395, Maseru 100
Tel No. 2232 4023

5th March 2026

Dear Sir/Madam,

REQUEST FOR QUOTATIONS FOR SUPPLY AND DELIVERY OF MOTORBIKES RIDING GEAR FOR 58 RIDERS

The Government of Lesotho has received funding from the Global Fund to support interventions in the fight against HIV and AIDS and Tuberculosis. Part of the proceeds will be used to pay for the Supply and delivery of **motorbikes riding gear**.

You are now invited to submit your most favourable quotation for the Supply and delivery of motorbikes riding gear which includes (Helmets, Jackets, Trousers, Gloves, Boots and Kidney Belts) as specified in **Annex – A: Specifications**.

1. Requirements:

- a. Copy of valid relevant Traders License certified at source.
- b. Copy of valid relevant tax clearance certificate certified at source.
- c. Copy of Vat Registration Certificate certified at source
- d. Company profile that shows 3 years' experience of supplying similar goods relevant to the request with the contact of referees such as email and telephone numbers or purchase orders or contracts

Other Conditions of Supply are as follows:

2. Quotation Price:

- a. The bid price shall be for the procurement of service provider for riding gear as per the Specification indicated under Annexure I. Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
- b. Quotations **MUST** clearly show a breakdown of all costs (as indicated in Annex II). All duties, taxes and other levies payable shall be indicated separately.
- c. Prices for goods supplied from within the country or abroad shall be Delivery Duty Paid (DDP).
- d. The prices may be quoted in **Maloti** or any freely convertible currency.
- e. The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

Each Bidder shall submit only one Quotation as indicated in Annexure II from the minimum specification under Annexure I.

3. Quotations should be sent by completing and signing the price schedule at Annexure¹II enclosed and attaching any other documents required to be submitted under this invitation. Bidders may also reply by sending a quotation on your own company's letterhead, but the terms and conditions specified in this invitation for quotations will take precedence over any terms and conditions stated in your quotation.
4. **Validity of Quotation:** Quotations shall remain valid for a period not less than **60 days** after the deadline date specified for submission.
5. **Delivery:** Delivery is expected within a maximum of **six (6) weeks** at Riders for Health Warehouse Matamong next WASCO.
6. Quotations shall give a comprehensive description of the proposed items/lots and failure to comply with this requirement may lead to disqualification of your quotation.
7. **Evaluation of Quotations:** The Client will evaluate and compare the Quotations to determine if they are substantially responsive i.e. which (a) are properly signed; (b) conform to the terms and conditions, (c) conform to the Specifications; (d) are most economically advantageous Bid (e)

¹ On Bidder's letterhead

Offer delivery within six (6) weeks. The quotations will be evaluated for the whole scope of the service.

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- 8. Bidders should note that alternative quotes will not be accepted.**
 - 9. Award of contract:** The Client will award the contract to the bidder whose quotation is found to be compliant to the specification and are substantially responsive and offers the most economically advantageous bid.
 - 10. The bidder whose quotation is accepted will be notified of the award of contract by the Client** prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order/contract.
 - 11.** Payment of 100% shall be made within 30 days of receipt of the invoice from the Service Provider, invoice will only be accepted after full delivery as per distribution plan verified and accepted by Ministry of Finance and Development Planning Project Management Unit.
 - 12.** Late delivery shall sustain penalties of 1% per day and a maximum of 10% where such a contract will be terminated.
 - 13. Costs for Developing and Submitting the Quotations and Other Related Documents:** All costs related to the development and submission of quotations, receiving and sending of other documents involved in this procurement process such as contract award acceptance letters, contract from the Bidder etc. shall be borne by the Bidder and not MOFDP-PMU.
 - 14. Request for Clarifications:** Request for clarification may be sent in writing to the following: procurement@mofpmu.org.ls. on or before **10th March 2026 at 17:00hrs.**
 - 15. Labelling of Quotations:** Quotations **MUST** be clearly labelled “**SUPPLY AND DELIVERY OF RIDING GEAR**”.

Submission of Quotations: Quotations **must** be deposited in the tender box situated at the reception area at the address below **on or before 16th March 2026 at 12:00hrs.**

The Procurement Office
Ministry of Finance and Development Planning
Project Management Unit
4th Floor, MGC Office Park,
Corner Pope John Paul II and Mpilo Boulevard, Maseru, Kingdom
of Lesotho.

Late Quotations will not be accepted.

It is entirely the responsibility of the bidder to ensure that its quotation is submitted on time to the correct address indicated in clause 15.

- 15. Withdrawal, Substitution, and Modification of Quotations:** A Bidder may withdraw, substitute, or modify its quotation after it has been submitted by sending a written notice, duly signed by an authorized representative. The respective envelopes shall be clearly marked “Withdrawal,” “Substitution,” “Modification;” and received by the Purchaser prior to the deadline prescribed for submission of quotations.

- 16. DISCLAIMER:** PMU is not bound to award the contract to quotations with the lowest price or any price. PMU reserves the right to accept or reject any or all quotations and or to cancel this procurement process at any time prior to contract award if the circumstances so require.

We look forward to receiving your Quotations and thank you for your interest in this project.

Procurement Office

ANNEXURE I-
Quantities, size and Technical Specifications of Riding Gear

RIDERS FOR HEALTH					
SIZES	PANTS	JACKET	HELMET	GLOVES	BELTS (ones Fits All)
	QUANTITIES				
2XL	6	6	6		
XL	12	12	12	12	
L	30	30	30	30	
M	46	46	46	52	
S	22	22	22	22	
TOTAL	116	116	116	116	116

BOOTS	
SIZES	QUANTITY
10	8
9	10
8	46
7	36
6	16
TOTAL	116

Technical Specifications for Riding Gear

Helmet

Lightweight full-face helmet with synthetic composite or high-quality thermoplastic shell, compliant with safety standards. Features include a multi-density EPS (Expanded Polystyrene) impact liner; full-flow ventilation system with a minimum of five closable vents; quick-release, anti-fog visor (Pin lock-ready preferred); internal sun visor; designed comfort fit with removable, washable plush liner; chin curtain for wind protection; and a secure retention system (Double D-ring or micrometric buckle).

Jacket

Abrasion-resistant motorcycle jacket constructed from 600D–1000D textile or 1.2mm+ leather outer shell, with reinforced shoulders and elbows and double or triple stitching for durability. Includes removable armor at shoulders, elbows, and back. Waterproof, windproof, and breathable membrane rated 10,000–20,000 mm with seam-sealed construction and storm flap or waterproof zippers. Removable thermal quilted liner, zipped chest and back ventilation panels, reflective detailing, and a 6-inch connection zipper for attachment to riding pants.

Riding Pants

Durable riding pants constructed from minimum 600D abrasion-resistant textile, with reinforced seat and knee zones, removable armor at hips and knees. Equipped with a waterproof, breathable membrane rated 10,000–20,000 mm and seam-sealed construction. Includes removable thermal liner, ventilation zippers, side leg zippers for easy entry, and a jacket connection zipper.

Gloves

Full-grain leather motorcycle gloves with soft inner lining, hard knuckle protectors, reinforced palm, and stretch panels for flexibility. Features secure wrist closure system, waterproof and breathable membrane (minimum 10,000 mm rating), windproof outer shell, and light insulation suitable for cold conditions while maintaining breathability in warmer weather.

Boots

Motorcycle boots with leather upper, reinforced ankle, heel, and toe areas, nylon-reinforced toe cap and heel counter, and nylon sole shank for structural support. Includes shifter protection pad, waterproof and breathable membrane (minimum 10,000 mm rating), seam-sealed construction, oil-resistant and anti-slip sole, and durable tread pattern.

Kidney Belt

Support belt constructed from 4mm perforated neoprene with elasticated, breathable design and reinforced lumbar support panel. Features adjustable dual Velcro fastening, wind protection for the lower back, piping all around, and 100% polyamide outer finish.

ANNEXURE II – Schedule of Prices

Date: _____

Lots	Description of Items Required	Quantity	Unit Price	Sub-Total	Duties, taxes and Levies	Total Price

Total for all Items

Less: Discount

Net Total of all items

Add: Misc. Charge (e.g.-Transport), if any

Grand Total

Grand Total in words

Delivery required at Development

Ministry of Finance and

Planning (Project Management Unit), MGC office park, 4th Floor/Sentebale

Delivery Mode

Delivery Period

Warrant/ Guarantee offered

Quotation Valid till

Currency stated in Maloti

Any additional special conditions are given on the next page.

By signing and returning this Price Schedule, we agree to supply the above-mentioned items at the rates quoted.

Bidder Comments (if any):

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Name & Signature of Person completing this Request

7
