

## **ENGAGEMENT OF A PROJECT MANAGER FOR IFMIS UPGRADE FROM EPICOR 10.2 TO EPICOR KINETIC**

### **Background**

Ministry of Finance and Development Planning (MoFDP) Lesotho is embarking on the next phase of modernizing and digitalizing Public Finance Management (PFM) in Lesotho. MoFDP implemented the Epicor-based Integrated Financial Management Information System (IFMIS) version 7.3.5 in 2009. In 2019, the system was upgraded to Epicor version 10.2 to leverage technological advancements and support the implementation of enhanced business processes. The IFMIS is currently utilized by all Lesotho Ministries and Councils, as well as by Lesotho Foreign Missions in South Africa and Ethiopia.

IFMIS is a central element of modernizing PFM. MoFDP is planning to upgrade the current Epicor 10.2 version to the latest release Epicor Kinetic. The upgrade is intended to improve overall PFM support, enhance the system architecture and performance, improve cybersecurity, and ensure continued vendor support and long-term sustainability.

The MoFDP is using the Epicor version upgrade opportunity to incorporate functional improvements in IFMIS support to PFM processes. Areas of PFM functional improvement will include:

- further strengthening internal controls in the IFMIS.
- Implementation of the use of digital signatures in PFM processes.
- Automation of process steps in PFM processes.
- Further development of electronic data exchange between IFMIS and relevant systems; and

Transition to fully electronic expenditure payment processes

The primary objective of the Project Manager is to coordinate and manage the full life cycle of the IFMIS upgrade project from Epicor 10.2 to Epicor Kinetic. The assignment will be undertaken over a period of twelve (12) months.

The Government of Lesotho through Ministry of Finance and Development Planning now invites eligible consultants with relevant experience and expertise for overall planning, coordination, execution and monitoring of the IFMIS upgrade project.

**The Terms of Reference (TOR)** will be obtainable at Ministry of Finance and Development Planning Procurement Unit, Room 3001 from 04 May 2026 and at [www.finance.gov.ls](http://www.finance.gov.ls).

Respondents must possess the necessary technical expertise to undertake the proposed scope of work.

### 1.1.1 Proposal Submission

Respondents are required to submit their proposals in the following format:

- The proposal should be typed, with clear headings and page numbers.
- The proposal should be written in English.
- The proposal should provide experience of performing similar work and qualifications.

### 1.1.2 Deadline for Submission

Proposals must be submitted not later than **16 June 2026**. Late submissions will NOT be accepted.

### 1.1.2 Clarification and Inquiries

Clarifications and enquiries should be made in writing to.

The Secretary

Procurement Committee

Ministry of Finance and Development Planning

Email: [moipone.ramollo@gov.ls](mailto:moipone.ramollo@gov.ls) and [nyakallo.lazaro@gov.ls](mailto:nyakallo.lazaro@gov.ls)

## INSTRUCTION FOR SUBMISSION

The consultant should submit the proposal in one original and four copies of both technical and financial proposal clearly labelled should be in sealed one big envelope clearly marked "**Project Manager - IFMIS upgrade, Ministry of Finance and Development Planning Lesotho**". The envelope or container of one original and 4 copies envelopes should be marked as above and delivered to the following address:

Finance House tender box situated at 3<sup>rd</sup> Floor, Government Complex not later than **16 June, 2026 on or before 1200hrs**. Proposals will be opened in the presence of bidders or their representatives who choose to attend at **1430hrs** on the same day (**16 June, 2026**) at 3<sup>rd</sup> Floor, Finance House Board Room.

Please note that all costs associated with the preparation and submission of the proposal will be borne by the consultant.

This tender will be awarded by the Ministry of Finance and Development Planning Procurement Committee. **Bidders must, however, note that awarding of this tender will be subject to an agreed contract**

**The Ministry also reserves the right to cancel the tenders before submission/opening OR postpone the tender submission/opening dates and to accept/reject any or all tenders without assigning any reasons thereof. The Ministry is not bound to accept the lowest or any bid**